

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, May 16, 2019
Time: 0800
Location: LA911 Communications Center

Roll Call:

Present- Chief Jason Moen, Chief Brian O'Malley, Chief Robert Chase, Councilor Leroy Walker, Patricia Mador, Esq.

Staff- Director Paul LeClair, IT Director Drew McKinley

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Paul LeClair at 08:03.

Approval of Minutes: April 4, 2019, meeting minutes.

- Motion to accept the January minutes made by Chief Moen, seconded by Chief Chase.
- All in favor. Motion passes.

Executive Session: Applicant

- Motion to go into executive session made by Ms. Mador, Esq., seconded by Councilor Walker.
- All in favor. So moved.
- Motion to exit executive session made by Councilor Walker, seconded by Chief Moen.
- All in favor. So moved.

Financial Report:

FY20 Budget Proposal

- Director LeClair presented the proposed FY20 operational and capital budgets to the Cities of Lewiston and Auburn.
- Director LeClair presented the Radio System RFP recommendation to the Lewiston City Council on May, 14. The Lewiston council will be voting on the CIP, Tuesday, May 21, 2019.
- The Auburn Council will vote on the Operating Budget and CIP on June 3rd and 17th.

FY19 Budget to Date Review

- Director LeClair informed the committee that he expects the Center budget to be approximately 97% expended by the end of the FY19 fiscal year.

Capital Project Review

- Radio System Contract negotiations with EF Johnson will begin pending CIP Vote(s).
 - The Radio System RFP netted a reduction in the CIP request, adjustments made and submitted to the Lewiston & Auburn Finance Directors.
 - Director LeClair and Finance Director Hunter will meet with the Center Attorney to begin contract negotiations with EF Johnson. He anticipates it to take 30-60 days to agree on a contract. Anticipated concerns are the performance bond and payment terms.
- Landfill Communications Shelter Project is pending final inspection.
- Server Project is anticipated to be \$6,000 to \$8,000 under budget and is near completion.
- Microwave connectivity Project(s) is near completion.

Director's Report:

- A conditional offer of employment has been made to fill the one vacant position. The applicant has accepted the offer and Auburn PD is conducting the background investigation.

IT Director's Report:

- IT Director McKinley will be working with Auburn PD and Lewiston PD during their FBI audits in June.

Operations Manager's Report: Director LeClair

- The annual CALEA review is complete and went well.

Next meeting:

- Thursday, June 20, 2019, at 08:00.

Public Comment:

- No public comment.

Adjournment:

- Councilor Lajoie moves to adjourn the meeting, seconded by Chief Moen.
- Meeting adjourned at 08:27.